



Party Guidelines and Information – Clifton Leisure Centre, Swimming Parties

Information	
Duration of party	<p>The party includes 1 hour in the pool and 45 minutes in the party room for food/cake.</p> <p>Please ensure you keep within the allocated time slot and vacate the area at the set finish time in order to be cleaned for the next activity. Failure to leave at the allocated finish time may result in additional charges being applied to your booking.</p>
Number	<p>Max Numbers: 1 lifeguard with up to a maximum of 25 people (including adults and small children)</p> <p>If you have paid for 2 lifeguards, this increases to a maximum of 34 people (including adults and small children)</p>
When can we set up?	<p>You can arrive a maximum of 15 minutes before the start time.</p> <p>The hirer is welcome to bring Birthday banners, balloons and posters but these may only be attached to the walls using blue tack (no Sellotape or pins).</p> <p>Any damage to the walls, fabric or painted surfaces, fair wear and tear excepted, may be charged. Tables and chairs will be provided. All other items are to be provided by the hirer.</p>
Ratios	<p>Please refer to this document for the pool admissions policy for under 8's.</p>
What do I need to know before I arrive?	<p>All children attending are the responsibility of the hirer, please ensure you have the parent/guardian contact details of all children attending.</p> <p>Should a parent/guardian of a child attending the party decide to leave, at any point, the hirer bears the responsibility for that child.</p>
What should be worn?	<p>Inform party guests to wear long sleeves and trousers (no short sleeves or shorts).</p>
During the party	Please adhere to the signage displayed for your safety
Safety Information	<p>Please follow all instructions from the lifeguards during your party.</p> <p>It is the responsibility of the hirer to inform the lifeguards of any weak or non-swimmers, as well as advising of any medical conditions within the group prior to entering the swimming pool.</p> <p>It is the responsibility of the hirer to supervise all children when out of the pool area and a minimum of two adults are required to remain on-site for the duration of the booking (subject to ages and ratios in the swimming pool).</p>



	Suitable, safe, decent and hygienic swimming attire must be worn (No football shorts or shorts longer than knee length, tracksuit bottoms, cut-off jeans).	
Centre information	We DO provide	We DO NOT provide
	Swimming pool and party area. To include chairs and tables	Party food
	First Aid: We have qualified first aiders on site, please report any issues to reception	Decorations, cups, plates crockery or stationery
	Car parking	Music to be played- Bluetooth or AUX input is available
	Stereo system	
Emergency	Should the fire alarm sound, the hirer and their guests will await instructions from the Leisure Centre staff and, if instructed to evacuate, exit the building slowly and safely at the nearest possible fire exit and go directly to the fire assembly point in the car park. DO NOT stop to collect personal belongings. The Leisure Centre staff will check all areas of the building. Once evacuated, DO NOT re-enter the building until it is declared safe to do so.	
General Information	Please be aware, that there may be other activities taking place in the swimming pool next to the party	
	The full amount of the party is to be paid at the time of booking.	
	If you wish to cancel, we require 30 days' notice to avoid any charges.	