

## How to create a FREE Active Nottingham account/membership

If you do not wish to sign up for a Fitness+ membership and would rather Pay As You Go, you will need to sign up for a FREE Active Nottingham membership – this will also provide you with £1 discount on our Pay As You Go prices.

## <u>Step 1</u>

Head to our Membership/Account portal here, and click the 'Sign Up' button.

<b>Active</b> Nottingham		F O English	
<ul><li>₳ Home</li><li>■ Make a Booking</li></ul>	Account Login		
	Login	Register	
	Email Address (required) Password (required)	If you have an existing membership but are new to this website, click the button below. You will be sent an email to validate your account. You can then link to your membership by entering some details. Please ensure you have your membership ID to hand for this process.	
	Reset Password Login	If you're struggling to register (or are having issues trying to reset your password, please use this <u>link</u> and a member of the team will be in touch.	
		Register	
		Sign Up	
		If you don't have a membership click here to register for FREE Active Nottingham Pay as You Go account.	
		Sign Up	
		Alternatively, you can sign up for a monthly or paid in full membership.	
		Buy Membership	

## <u>Step 2</u>

A Create New Account screen will appear, asking you to complete the below form with your details.

It will ask you to choose your Club (Leisure Centre). Don't worry, you'll still have access to all six Active Nottingham locations, this is to get you started.





Ensure you answer all **required** fields (and scroll down the page if required) and once completed, press the purple **Next** button.

create New Account	
Please complete the form below with your o	letails. You'll be able to add family members later in the process.
Personal Details	Step 1 of 3
Club (required)	Title (required)
First Name (required) Please enter first name	Surname (required) Please enter surname
Date of Birth (DD MMM YYYY) (required)	Gender (required)
Preferred Language (required)	Ethnic origin
Soloct Janguago	Select ethnicity

The next screen will ask you for your contact details, please answer all required fields and scroll down the page to ensure all questions have been answered before proceeding to the next page:

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Create New Account		
Please complete the form below with your details proc	5. You'll be able to add family members later in the cess.	
Contact Details	Step 2 of 3	
Postcode (required) Please provide a postcode Q House & Street (required) House & Street	Address line 2	
City (required) Please enter city Country (required) Select country	County (required) Please enter county	
	Close Previous Next	

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The final step is to answer the medical history questions. Please scroll down the page to answer the disabilities question.

Once completed, please press the purple **Create member** button to continue.

active
Nottingham

Create New Account	
Please complete the form below with your details. You'll be able to add family me process.	mbers later in the
Medical History	Step 3 of 3
Please tick any medical conditions which are applicable to you	
Medical Conditions	
Allergies	
Immunisations	
Disabilities	

## <u>Step 6</u>

The screen will update – this may take a moment or two, please be patient and do not click off the screen – and it will provide confirmation that you have been set up as a member.