

Active Nottingham How To Guide to party bookings

How it works:

A party booking, not to be confused with a birthday celebration, just means that a person with an Active Nottingham account can book sessions for other people in their group (or “party”) who DO NOT HAVE an Active Nottingham account.

This is perfect for a parent/guardian or family who wants to take their child/children swimming for the first time,

or
for introducing a non-member friend to a favourite fitness class.

In fact the person making the booking doesn't even have to book themselves on the session at all!

How to set it up:

There's nothing to do to set this up, you just need to log in to either our app or online.

What you'll see when you log in online:

When a member logs into their account online (via connect) or through the app and selects a session to book, they have the choice to add themselves to the booking or not and then add multiple other people to it.

You'll see different price level descriptions, simply pick the right one for the person/people you're booking on. Complete the booking and that's it.

There is currently a limit of 2 of each price level spaces that can be booked by one Active Nottingham account holder.

The screenshot shows a 'Select Slot' page for a swimming session. The session is titled 'Swim For All' and is scheduled for 'Wed 11 May' from '16:30 - 17:15'. The description is 'Open swimming session for everybody.' The session is for 'Wed 11 May, 16:30 (45 mins)'. The price is £0.00. There are four price level options listed: 'Carer' (£0.00), 'City - Under 5' (£0.00), 'City Junior U19' (£2.60), and 'Non member Jnr/Adult' (£8.20). Each option has a quantity of 0 and a plus sign to increase the count. There are also minus signs and a '0' in the middle of each quantity field. A 'Book' button is visible in the top right corner, with '12 spaces remaining' below it. There are four red arrows pointing to the plus signs in the quantity fields. At the bottom, there is a 'Preferred Booking Site: Victoria Leisure Centre' with a 'Change' link.

Price Level	Price	Quantity	Action
Carer	£0.00	0	+
City - Under 5	£0.00	0	+
City Junior U19	£2.60	0	+
Non member Jnr/Adult	£8.20	0	+

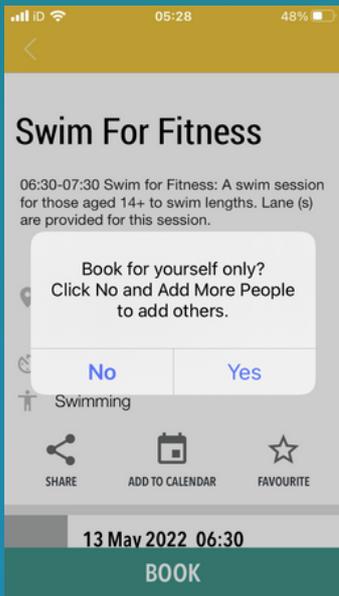


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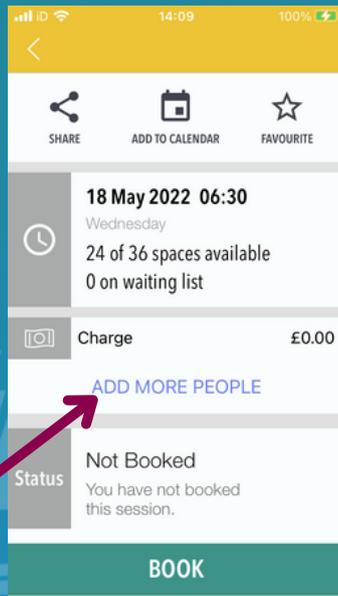
What you'll see when you log in to the app:

Choose the session you want to book and hit the book button at the bottom of the screen.

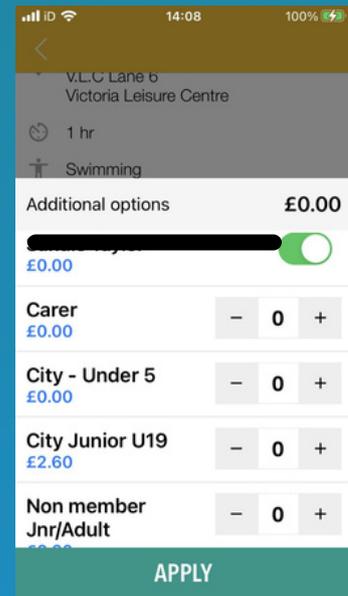
1. You'll be asked if this booking is for yourself only.



2. Selecting "no" will open up the "add more people" option



3. Choose how many of each price level you want to book on.



You'll see different price level descriptions, simply pick the right one for the person you're booking on. Complete the booking and that's it.

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When you attend site for the session, only you, as the booker will be able to swipe in, all other attendees will have to be granted entry by reception/concierge who will check the price level that each person has been booked in on.